

**COUNCIL ON PHYSICIAN ASSISTANTS
MAY 15, 2008
MEETING MINUTES**

PRESENT: Richard Faust, PA; Eric L. Garland, PA; Jerry Noack, PA; and Anne Hletko, PA

EXCUSED: Mary Pangman Schmitt

STAFF: Tom Ryan, Bureau Director; Kimberly Chapman, Minute Taker; Colleen Baird, Legal Counsel; and other DRL staff

GUESTS: Lou Falligant, PA-C, Wisconsin Academy of Physician Assistants (WAPA)

CALL TO ORDER

Chair, Richard Faust called the meeting to order at 9:01 a.m. A quorum of 4 members was present.

APPROVAL OF AGENDA

MOTION: Jerry Noack moved, seconded by Anne Hletko, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 25, 2007

MOTION: Eric Garland moved, seconded by Anne Hletko, to approve the minutes of April 25, 2007 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

Agenda Procedures, Quorum Policy and Procedure, Hotel Policy, Board Travel and Expense Reimbursement and Per Diem Form Reports

Tom Ryan briefly reviewed the Department policies as they pertain to the agenda and addendums process, quorum policy and procedures, hotel stays, and out-of-state travel. He also advised Council members to submit their reimbursement forms to the department within the month the expenses are incurred.

DRL Staff Changes

Noted.

Web Casting of Board Meetings

The Council was informed that web casting, a goal listed in the last strategic plan of the Department of Regulation and Licensing, is currently in the implementation stage.

Department Strategic Plan and Budget Overview

Tom Ryan advised the Council of the department's initiative to effect fee setting changes.

Council Membership - Status

The Council reviewed its members' terms of appointment. Tom Ryan advised the Council that their legislative request to change its members' terms from 2 to 4 years and to restructure the statutes with reference to the public member position had not passed in the recent legislative session.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES, ADMINISTRATIVE RULES AND LEGISLATION

Noted.

FEDERATION OF STATE MEDICAL BOARDS (FSMB) CORRESPONDENCE RELATING TO THE FEDERATION CREDENTIALS VERIFICATION SERVICE (FCVS) AND OTHER CREDENTIALING ISSUES – BOARD REVIEW FOR RESPONSE

The Council received a request asking that they utilize FCVS to provide credentialing documentation for Physician Assistant applicants. Additional information about the Federation Credentials Verification Service was requested by the Council.

MEDICAL EXAMINING BOARD RULE CHANGE PROPOSAL REGARDING PHYSICIAN ASSISTANT PRESCRIBING – REVIEW AND DISCUSSION

The Council invited Lou Falligant, Wisconsin Academy of Physician Assistants (WAPA), to join in the conversation pertaining to the Physician Assistant rule which is currently in the drafting stages. Council discussion of the language suggestions for the PA rule ensued. By Council consensus Dick Faust was re-affirmed to speak on behalf of the Council regarding the PA rule.

MOTION: Anne Hletko moved, seconded by Jerry Noack, to approve the rule draft for further review. Motion carried unanimously.

**COUNCIL ON PHYSICIAN ASSISTANTS MEMBERSHIP - DISCUSSION
WISCONSIN ASSOCIATION OF PHYSICIAN ASSISTANTS (WAPA) REVIEW
OF ACTIVITIES**

Noted.

INFORMATIONAL ITEMS

None.

ELECTION OF OFFICERS FOR 2008

MOTION: Dick Faust nominated Ann Hletko as Chair of the Council on Physicians Assistants.

Dick Faust called three times for nominations for the office of Chair.

Ann Hletko was elected as Chair of the Council.

MOTION: Jerry Noack nominated Eric Garland as Vice Chair of the Council on Physicians Assistants.

Dick Faust called three times for nominations for the office of Vice Chair.

Eric Garland was elected as Vice Chair of the Council.

MOTION: Ann Hletko nominated Jerry Noack as Secretary of the Council on Physician Assistants.

Dick Faust called three times for nominations for the office of Secretary.

Jerry Noack was elected as Secretary of the Council.

Board Appointments

Anne Hletko appointed the following:

- Credentialing Liaison(s) – Anne Hletko
- Legislative Liaison – Anne Hletko
- Examination Liaison/Panel – Eric Garland with Jerry Noack as alternate
- Digest Coordinator –no appointment at today's meeting
- Practice Question Procedure and Board Contact(s) –Colleen Baird with consultation as needed through Anne Hletko

CLOSED SESSION

The Council did not convene to closed session.

ADJOURNMENT

MOTION: Eric Garland moved, seconded by Anne Hletko, to adjourn the meeting at 12:19 p.m. Motion carried unanimously.